

54-A DISTRICT COURT

124 W. Michigan Ave., 6th Floor City Hall, Lansing, MI 48933

DISTRICT JUDGES
FRANK J. DELUCA
LOUISE ALDERSON
HUGH B. CLARKE, JR.
STACIA BUCHANAN



Court Administrator
ANETHIA BREWER

Magistrate
LAURA A. MILLMORE

Administrative Order 2018-2
Rescinds Administrative Order 2015-3

UNSCHEDULED COURT CLOSING DUE TO WEATHER EMERGENCY

IT IS ORDERED:

This Local Administrative Order is issued pursuant to Michigan Supreme Court Administrative Order 1998-5, and after consultation with the City of Lansing, to provide procedures for the suspension of court operations and closure of court facilities due to weather emergencies. It is the court's intent to ensure that decisions regarding suspension of court operations are consistent with decisions made regarding city operations, to the extent possible, without undue disruption of service to litigants.

Suspension of Operations

The Chief Judge, or person designated by the Chief Judge, will consult with the designated City of Lansing official who is responsible for declaring weather emergencies to determine if a weather emergency will result in a decision to close the facility where the court is located.

The decision to close the court will be announced by the Chief Judge, or person the Chief Judge designates as responsible for making this announcement, to court employees and local law enforcement by a means selected to reasonably assure notice.

A court closing due to a weather emergency may be ordered by the Chief Judge, in the absence of a City of Lansing building closure, if the Chief Judge determines that closing the court is necessary to protect the safety and well-being of court employees.

Public notice will be made by posting a notice at all court entrances, if possible under existing weather conditions, posting notice on the court's website, and providing announcements over local radio and television stations.

Effective: Upon approval of the State Court Administrative Office.

Date: 4/3/18

Chief Judge Signature: Louise Alderson P40151
Louise Alderson (P40151)